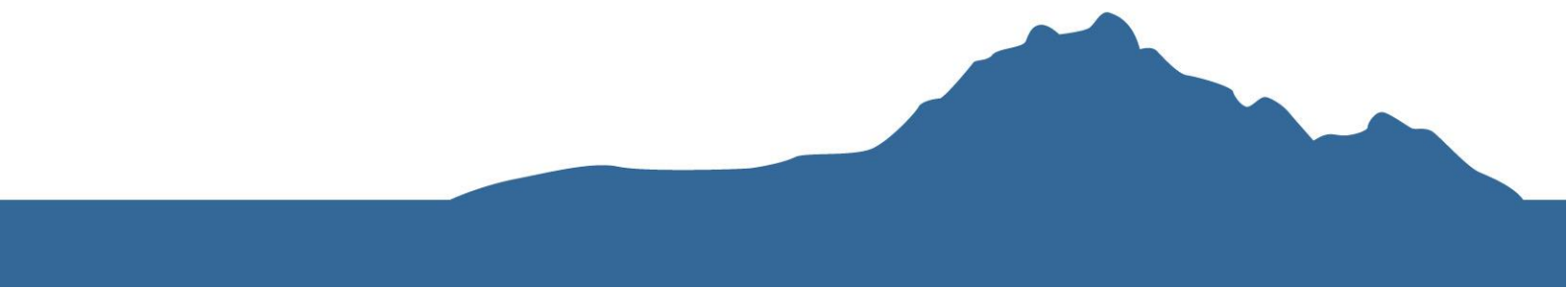




# Unconfirmed Minutes Ordinary Council Meeting

25 October 2023



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Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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# FLINDERS COUNCIL ORDINARY MEETING – AGENDA

## WEDNESDAY 25 OCTOBER 2023

Venue	Flinders Arts and Entertainment Centre
Commencing	1.00 pm
Attendees – Councillors	Mayor Rachel Summers Deputy Mayor Vanessa Grace Garry Blenkhorn Aaron Burke Carol Cox Peter Rhodes Ken Stockton
Apologies	Nil
Attendees- Staff	Warren Groves   General Manager (1.00 – 3.14) Marissa Walters   Contract Accountant (1.15 – 1.23pm) Sue Mythen   Executive Officer (minute taker) (1.00 – 3.14pm) Jacci Smith   Development Services Coordinator (1.41 – 1.45pm) Richard Harley   Acting Infrastructure and Airport Manager (1.00 – 3.03pm)

### 1. ACKNOWLEDGEMENT OF COUNTRY

The Mayor began by acknowledging the Traditional Owners of the land on which we met today, the palawa people of the trawulwai Nation. She recognised their continuing connection to the land, waters and culture of this island, and paid respects to Elders past, present and emerging.

#### DECISION:

285.10.2023 Moved: Deputy Mayor Vanessa Grace      Seconded: Cr Garry Blenkhorn  
That item 15.1 Quarterly Financial report – September 2023, be moved to the timeframe of 1:15pm to enable the contract accountant to be available by phone.

CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

### 2. CONFIRMATION OF MINUTES

#### RECOMMENDATION

That the Minutes from the Ordinary and Closed Council Meetings held 27 September 2023 be confirmed.

#### DECISION

286.10.2023 Moved: Deputy Mayor Vanessa Grace      Seconded: Cr Aaron Burke  
That the Minutes from the Ordinary and Closed Council Meetings held 27 September 2023 be confirmed.

CARRIED UNANIMOUSLY (7-0)

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

### 3. PUBLIC QUESTION TIME

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#### Question 1 – Magdalene Steffens-Bartrim

Re: Council's Auctions

Notification time and advertisement - Can the public have more advertisement time please (e.g. 14 days instead of 4)?

#### Mayor's Response

Taken on notice.

#### Question 2 - Magdalene Steffens-Bartrim

Re: Flinders Island Business Inc. (FIBI) representation on committees

- Furneaux Group Aviation Special Committee - Mick Rose is no longer on the FIBI board;
- Transport representative on the Furneaux Group Shipping Special Committee - how can FIBI assist, Tom Ambrose would like to be a part of it.

#### Mayor's Response

FIBI currently has a representative on both the Aviation and Shipping Special Committees. If the FIBI Representative has changed, please provide the name and contact details of the new representative and we will ensure that they are added to the membership list.

### 4. COUNCILLORS' QUESTIONS WITHOUT NOTICE

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#### Question 1. - Cr Carol Cox

Is there a time frame for marking out the accessible parking space in front of the bakery.

#### Mayor's Response:

The Mayor asked the General Manager and the A/Infrastructure Manager to respond as follows:

The matter was not handed over to the Acting Infrastructure Manager when the Infrastructure Manager finished. The Acting Infrastructure Manager will investigate the matter and report back to Council.

### 5. LATE AGENDA ITEMS

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Nil

### 6. DECLARATION OF PECUNIARY INTEREST

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Nil

### 7. CONFLICT OF INTEREST

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Nil

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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## 8. WORKSHOPS & INFORMATION FORUMS

File No. COU/0205

### Council Workshop – 27 September 2023

Council held a workshop on the following subjects:

- Item 1 Customer Service Charter Review
- Item 2 General Manager's Update
- Item 3 Waste Management Update
- Item 4 Whitemark Tennis Courts Housing Discussion

Councillors	In Attendance
Mayor Rachel Summers	Yes
Deputy Mayor Vanessa Grace	Yes
Councillor Garry Blenkhorn	Yes
Councillor Aaron Burke	Yes
Councillor Carol Cox	Yes
Councillor Peter Rhodes	Yes
Councillor Ken Stockton	Yes

Staff and Consultants	In Attendance
Warren Groves   General Manager	Items 1-4
Sabrina Carter   Waste Supervisor	Item 3
Sue Mythen   Executive Officer (Note Taker)	Item 1-4

### Council Workshop – 11 October 2023

Council held a workshop on the following subjects:

- Item 1 Flinders Island Community Gym Bank Account
- Item 2 Visit Northern Tasmania Presentation
- Item 3 Acting General Manager's Update
- Item 4 Eden's Road Upgrade
- Item 5 Pine Scrub Signage
- Item 6 Christmas Leave
- Item 7 Maintenance/Capital/Roads Discussion

Councillors	In Attendance
Mayor Rachel Summers	Yes
Deputy Mayor Vanessa Grace	Yes
Councillor Garry Blenkhorn	Yes
Councillor Aaron Burke	Apology
Councillor Carol Cox	Yes
Councillor Peter Rhodes	Apology
Councillor Ken Stockton	Yes

Staff and Consultants	In Attendance
Jacci Smith   Acting General Manager and Development Services Coordinator	(Item 1-7)
Richard Harley   Acting Infrastructure Manager	(Item 3-7)
Tracey Mallett   CEO, Visit Northern Tasmania	(Item 2)
Sue Mythen   Executive Officer (Note Taker)	(Item 1-7)

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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## RECOMMENDATION

That the Council Workshops held on 27 September and 11 October 2023 be noted.

### DECISION

287.10.2023 Moved: Deputy Mayor Vanessa Grace Seconded: Cr Ken Stockton  
That the Council Workshops held on 27 September and 11 October 2023 be noted.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

## 9. PUBLICATIONS AND REPORTS TABLED FOR COUNCIL INFORMATION

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NIL

## 10. REPORTS TO BE RECEIVED

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### 10.1 FLINDERS COUNCIL AUDIT PANEL

File Reference FIN/0401

Annexures 10.1.1 Flinders Council Audit Panel meeting 5 October 2023 Confirmed Minutes

#### OFFICER'S REPORT (Warren Groves | General Manager)

The confirmed minutes of the Flinders Council Audit Panel meeting held 5 October 2023 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be accepted by Council.

## RECOMMENDATION

That the confirmed minutes of the Flinders Council Audit Panel meeting held 5 October 2023 be accepted.

### DECISION

288.10.2023 Moved: Cr Peter Rhodes Seconded: Deputy Mayor Vanessa Grace  
That the confirmed minutes of the Flinders Council Audit Panel meeting held 5 October 2023 be accepted.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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## 10.2 LADY BARRON SPECIAL COMMITTEE

File Reference AME/0503

Annexures 10.2.1 Lady Barron Special Committee meeting 18 September 2023  
Unconfirmed Minutes

### OFFICER'S REPORT (Warren Groves | General Manager):

The Unconfirmed Minutes of the Lady Barron Special Committee meeting held Monday 18 September 2023 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

### RECOMMENDATION

That the Unconfirmed Minutes of the Lady Barron Special Committee meeting held 18 September be noted.

### DECISION

289.10.2023 Moved: Cr Peter Rhodes Seconded: Cr Ken Stockton

That the Unconfirmed Minutes of the Lady Barron Special Committee meeting held 18 September be noted.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

*Cr Carol Cox, as chair of the Lady Barron Special Committee, was pleased they were asked to be involved in the grant application for the upgrade of the Lady Barron tennis courts.*

## 11. MAYOR'S REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Mayor Rachel Summers
<b>File Reference</b>	COU/0600
<b>Annexures</b>	Nil

### APPOINTMENTS

DATE	ACTIVITY
18/09/2023	Flinders Boating Special Committee
19/09/2023	Senate Inquiry into Regional Bank Closure Hearing
20/09/2023	Kristy Flint - Regenerative Tourism Project
22/09/2023	Inaugural Mayoral Dinner at Government House
25/09/2023	Early Learning for Three Year Olds - LEG#2 Session 1
27/09/2023	Council Workshop
27/09/2023	Ordinary Council Meeting
02/10/2023	7 News Interview - Leeka Bushfires
03/10/2023	ABC North Radio Interview - Leeka Bushfires
03/10/2023	LAFM Radio Interview - Leeka Bushfires
03/10/2023	ABC News TV Interview - Leeka Bushfires
03/10/2023	ABC Radio Gippsland Interview - Leeka Bushfires
03/10/2023	7 News Interview - Leeka Bushfires
05/10/2023	Meeting with Parks and Wildlife - morning crew briefing and tour of fire
09/10/2023	Whitemark Community Gym Special Committee Meeting
11/10/2023	Council Workshop
12/10/2023	Meeting - Inspector Luke Manhood - Tas Police

### CORRESPONDENCE IN

DATE	FROM	SUBJECT
19/09/2023	Pino Migliorino, Managing Director, Cultural Perspectives	2023 Referendum AEC Stakeholder Briefing Session
19/09/2023	William Broadbridge	Confirmation of interest in Whitemark Community Gym Special Committee
19/09/2023	Lynden Leppard, Local Government Association Tasmania (LGAT)	Advice on Reconciliation Action Plans
19/09/2023	Mandy Cooper	Tasmanian Women in Agriculture
20/09/2023	Steve Old, CEO, Tasmanian Hospitality Association (THA)	Invitation - 2023 THA Awards for Excellence
21/09/2023	Sarah Lebski, Islander Way Project	The Islander Way - Flinders Island Regenerative Framework - Draft Report
21/09/2023	Ronald Wise	Contamination from Whitemark Tip
21/09/2023	Antoinette	Letter from Tasmanian Senator on the Referendum: Unethical.... Breach of Privacy

Flinders Council Meeting 25 October 2023 - Unconfirmed Minutes

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DATE	FROM	SUBJECT
22/09/2023	Clem Newton-Brown	September Agenda 13.2 Personal Information contained in Planning Representations
27/09/2023	Senate Rural and Regional Affairs and Transport References Committee	Inquiry into Bank Closures in Regional Australia
28/09/2023	Ben Staude	RSL Tasmania Employment Evening
29/09/2023	Mike Mogridge, A/Executive Director, Office of Local Government	Councillors' progress in online learning modules
01/10/2023	Libby Smith	Westend Road/Signage
02/10/2023	Rachel Williams – North Eastern Advertiser	Leeka Bushfire
02/10/2023	Rosemary Amos	Concern re: Lack of Action
06/10/2023	Leanne McDougall, Senior Executive Officer (SEO), Office of the Governor	Official visit to the Municipality of Flinders in 2024
06/10/2023	Hon Michael Ferguson Member of Parliament, Minister for Planning	Review of the Landslide Planning Map – Hazard Bands
06/10/2023	Simone Lee, Tasmanian Audit Office	Audit opinion - Audit of Financial Report - 30 June 2023
06/10/2023	Simone Lee, Tasmanian Audit Office	Report to Those Charged With Governance – 30 June 2023 (re-issued)
06/10/2023	Leanne McDougall, SEO, Office of the Governor	Official Visit to Municipality of Flinders in 2024.
06/10/2023	The Hon. Jason Clare MP, Minister for Education.	Regional University Study Hubs
09/10/2023	Rachel Williams, North Eastern Advertiser	Regional Roundup
11/10/2023	The Honourable Jeremy Rockcliff, MP, Premier of Tasmania & The Honourable Barbara Baker AC, Governor of Tasmania	2024 Tasmanian Australian of the Year Awards invitation
11/10/2023	Cr Linda Scott, Australian Local Government Association President	Data collection for 2024 National State of the Assets report

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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DATE	FROM	SUBJECT
11/10/2023	Lynn Mason	Order of Australia Board
13/10/2023	The Windward Bound Trust	Port Davey 2023

#### CORRESPONDENCE OUT

DATE	TO	SUBJECT
21/09/2023	Sarah Lebski, Islander Way Project	The Islander Way - Flinders Island Regenerative Framework – Draft Report
21/09/2023	Dr. Councillor Julie Sladden	Public Postal Banks
28/09/2023	Megan Tulloch	Whitemark Community Gym Special Committee
28/09/2023	William Broadbridge	Whitemark Community Gym Special Committee
02/10/2023	Rachel Williams – North Eastern Advertiser	Leeka Bushfires
03/10/2023	Councillors and General Manager	Bushfire Update
05/10/2023	Rosemary Amos	Concern re: Lack of Action
09/10/2023	Rachel Williams – North Eastern Advertiser	Regional Roundup
10/10/2023	Hon Michael Ferguson Member of Parliament, Deputy Premier Treasurer Minister for Infrastructure and Transport and Minister for Planning	Visit to Flinders Island

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That the Mayor's report be received.

#### DECISION

290.10.2023 Moved: Cr Aaron Burke      Seconded: Cr Garry Blenkhorn

That the Mayor's report be received.

#### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

*Jacci Smith, Development Services Coordinator, joined the meeting at 1.41pm.*

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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## 12. DEVELOPMENT SERVICES

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### 12.1 DEVELOPMENT APPLICATIONS REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Jacci Smith   Development Services Coordinator
<b>File Reference</b>	PLN/0105
<b>Annexures</b>	12.1.1 Development Applications Report – September 2023

#### INTRODUCTION

This report provides Councillors with an overview of the applications for the current period as per motion 249.09.2015, passed at the 24 September 2015 Council Meeting when Council requested monthly data from the West Tamar Council planning consultancy service. As of July 2020, Flinders Council now generates the data and prepares the Development Applications Report monthly.

Permitted applications are assessed under section 58 of the (*Land Use Planning and Approvals Act 1993*) (the Act) and are not advertised. If applications classified as Permitted meet all development and use standards, they must be granted a permit, with or without conditions.

Discretionary applications are assessed under section 57 of the Act and are exhibited for a two-week period during which submissions may be received from the public. If a submission is received, the planner's report for that application is considered by Council. Discretionary applications where no submissions are received, as well as applications with a Permitted pathway, are approved under delegation to the General Manager.

The numbering of applications relates to the electronic filing system. Numbers are allocated to Planning (DA), Building (BA) and Plumbing (PA) applications as they are received. This may mean that planning numbers are not sequential, if for example, a development requires a building application but is exempt from a planning application.

#### PREVIOUS COUNCIL CONSIDERATION

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

#### OFFICER'S REPORT

Refer to Annexure 12.1.1 Development Applications Report – September 2023.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That the Development Applications Report – September 2023 be received.

#### DECISION

291.10.2023 Moved: Cr Garry Blenkhorn Seconded: Cr Peter Rhodes  
That the Development Applications Report – September 2023 be received.

#### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

*Jacci Smith, Development Services Coordinator, left the meeting at 1.45pm.*

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## 13. INFRASTRUCTURE

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### 13.1 INFRASTRUCTURE MANAGER'S REPORT – OCTOBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Richard Harley   Acting Infrastructure & Airport Manager
<b>File References</b>	WOR/3000
<b>Annexures</b>	13.1.1 Infrastructure Manager's Report – October 2023

#### INTRODUCTION

The purpose of this report is to provide Councillors with an update of monthly activities undertaken by the Works and Services and Airport departments.

#### OFFICER'S REPORT

This report is provided on a monthly basis at the request of Council.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That the Infrastructure Manager's Report – October 2023 be received and accepted by Council.

#### DECISION

292.10.2023 Moved: Cr Aaron Burke      Seconded: Cr Carol Cox

That the Infrastructure Manager's Report – October 2023 be received and accepted by Council.

#### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

*Mayor Rachel Summers passed the Chair to Deputy Mayor Vanessa Grace at 1.51pm.*

## 14. NOTICE OF MOTION

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### 14.1 NOTICE OF MOTION – VISITS CAPE BARREN ISLAND POLICY

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Mayor Rachel Summers
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0600
<b>Annexures</b>	14.1.1 S-07 Visits – Cape Barren Island

#### NOTICE OF MOTION

**That Council adopts the Visits - Cape Barren Island Policy as a strategic document and allows it to lay on the table for 28 days for public comment.**

#### COUNCILLOR'S REPORT

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

Despite multiple attempts via email and telephone to contact a representative from Cape Barren Island Aboriginal Association Inc. for the Association's input on the Policy, no response or correspondence has been received.

I therefore present the Visits – Cape Barren Island Policy for adoption by Council.

#### PREVIOUS COUNCIL CONSIDERATION

341.10.2010	21 October 2010
248.05.04	20 May 2004
83.03.2023	22 March 2023
151.05.2023	24 May 2023

#### PREVIOUS COUNCIL DISCUSSION

Council Workshop 26 April 2023

#### OFFICER'S REPORT

Council's Policy and Procedure Framework requires that policies are reviewed every four (4) years at the beginning of each new Council term.

The Visits - Cape Barren Island Policy has been reformatted and is now presented for Councillors' consideration.

At the 22 March 2023 Ordinary Council Meeting, Council resolved the following motion:

#### *'MOTION*

*83.03.2023 Moved: Cr C Cox                      Seconded: Cr P Rhodes*

*That Council defers consideration of the Visits - Cape Barren Island Policy until Cape Barren Island Aboriginal Association has been asked for input.*

*CARRIED UNANIMOUSLY (7-0)*

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*For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.'*

At the 24 May 2023 Ordinary Council Meeting, Council resolved the following motion:

**'MOTION**

*151.05.2023 Moved: Deputy Mayor V Grace Seconded: Cr P Rhodes*

*That for Agenda Item 20.4 Visits to Cape Barren Island Policy be deferred to the 28th June 2023 Council Ordinary Meeting to allow consultation with the Cape Barren Island Aboriginal Association Incorporated and community during a visit by the Mayor Rachel Summers, Deputy Mayor Vanessa Grace and General Manager Warren Groves on the 6th of June 2023.*

*CARRIED UNANIMOUSLY (7-0) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.'*

Attempts to contact a representative for comment and/or input have resulted in no response being received. As the Visits - Cape Barren Island Policy forms part of Council's Policy Manual it is an important document that provides direction to Staff, Management and Councillors and therefore the Visits - Cape Barren Island Policy is now represented to Council for adoption.

**STATUTORY REQUIREMENT**

*Local Government Act 1993*

**POLICY/STRATEGIC IMPLICATIONS**

- 4. Good Governance - Effective, efficient and transparent management and operations.
- 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.
- 4.1.1 Ensure Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

**RISK/LIABILITY**

Adoption of this Policy and ensuring that Management, Staff and Councillors are aware of and follow this Policy will help to reduce Council's exposure to risk in this area.

**VOTING REQUIREMENTS**

Simple Majority

**DECISION**

**293.10.2023 Moved: Mayor Rachel Summers Seconded: Stockton**

**That Council adopts the Visits - Cape Barren Island Policy as a strategic document and allows it to lay on the table for 28 days for public comment.**

**AMENDMENT:**

**294.10.2023 Moved: Cr Carol Cox Seconded: Mayor Rachel Summers**

**That Council:**

**1/. rescinds motion 83.03.2023 " That Council defers consideration of the Visits - Cape Barren Island Policy until Cape Barren Island Aboriginal Association has been asked for input.";** and

Flinders Council Meeting 25 October 2023 - Unconfirmed Minutes

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2/. adopts the Visits - Cape Barren Island Policy as a strategic document and allows it to lay on the table for 28 days for public comment.

**CARRIED (6-1)**

**For:** Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, and Cr Ken Stockton.

**Against:** Cr Peter Rhodes

**SUBSTANTIVE (292.10.2023):**

**Moved:** Cr Carol Cox **Seconded:** Mayor Rachel Summers

**That Council:**

1/. rescinds motion 83.03.2023 " *That Council defers consideration of the Visits - Cape Barren Island Policy until Cape Barren Island Aboriginal Association has been asked for input.*"; and  
2/. adopts the Visits - Cape Barren Island Policy as a strategic document and allows it to lay on the table for 28 days for public comment.

**CARRIED (6-1)**

**For:** Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, and Cr Ken Stockton.

**Against:** Cr Peter Rhodes

*Deputy Mayor Vanessa Grace passed the Chair to Mayor Rachel Summers at 1.54pm.*

*As per motion no. 285.10.2023, item 15.1 Quarterly Financial report – September 2023, was considered at 1:15pm to enable the contract accountant to be available via Teams.*

*Marissa Walters, Contract Accountant, joined the meeting at 1.15pm via Teams.*

## 15. FINANCE

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### 15.1 QUARTERLY FINANCIAL REPORT – SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	FIN/0100
<b>Annexures</b>	15.1.1 Quarterly Financial Report – September 2023

#### INTRODUCTION

On a quarterly basis, Council is presented with a Financial Report.

This report, and the attached Quarterly Financial Report (Annexure 15.1.1) have been prepared based on changes made to formatting and presentation that were adopted as part of the 2023-2024 Council budget and include high level operational reports for Council's information.

#### PREVIOUS COUNCIL DECISION

Not applicable.

#### OFFICER'S REPORT

Annexure 15.1.1 with overview provides a summary of income and expenditure for the Council at the end of the first quarter at 30 September 2023.

The report includes Profit & Loss, Balance Sheet, Cash Flow Statement, Capital Works and Department reports. Where there are variances greater than 10% and \$50,000, commentary is provided by way of notes.

Overall, performance for the quarter is generally in line with the budget forecast. The operating revenue is down 7%, non-operating revenue (i.e. capital grants) is down 6% and operating expenditure is down 20%. Overall the operating profit is up 28% and the Net Profit (including non-operating revenue) is up 4%. Some of the variances are due to timing and seasonality and will smooth out as the year progresses.

This report is for information only.

#### STATUTORY REQUIREMENT

*Local Government Act 1993*

#### POLICY/STRATEGIC IMPLICATIONS

No policy exists on this matter.

#### BUDGET AND FINANCIAL IMPLICATIONS

Budget affects all areas in Council's Annual Plan with the budget implications identified.

#### RISK/LIABILITY

No foreseen risks or legal obligations identified as a result of the financial report.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That Council receives and notes the Quarterly Financial Report – September 2023.

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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*Marissa Walters, Contract Accountant, left the meeting at 1.23pm.*

**DECISION**

**295.10.2023 Moved: Deputy May Vanessa Grace                      Seconded: Cr Ken Stockton  
That Council receives and notes the Quarterly Financial Report – September 2023.**

**CARRIED UNANIMOUSLY (7-0)**

**For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.**

Unconfirmed

## 16. GOVERNANCE

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### 16.1 CUSTOMER SERVICE CHARTER REVIEW

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0303
<b>Annexures</b>	16.1.1 Customer Service Charter – revised October 2023

#### INTRODUCTION

Council's Customer Service Charter is an important document of Council as it defines and formalises Council's approach to managing our customer's requests, enquiries and complaints.

#### OFFICER'S REPORT

Council is required to maintain a Customer Service Charter to meet the requirements of Section 339F of the *Local Government Act 1993*. The Act requires the Council to review its Customer Service Charter within 12 months after a council election.

The Customer Service Charter has been reviewed by staff and Councillors and updated accordingly. It is now presented as Annexure 16.1.1 for Council consideration.

#### PREVIOUS COUNCIL CONSIDERATION

142.04.06	13 April 2006
264.06.08	12 June 2008
289.09.10	23 September 2010
329.12.2019	17 December 2023

#### PREVIOUS COUNCIL DISCUSSION

27.09.2023 Council Workshop

#### STATUTORY REQUIREMENT

*Local Government Act 1993*

#### POLICY/STRATEGIC IMPLICATIONS

4. Good Governance - Effective, efficient and transparent management and operations.
- 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.
- 4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

#### BUDGET AND FINANCIAL IMPLICATIONS

Nil

#### RISK/LIABILITY

Low

#### VOTING REQUIREMENTS

Simple Majority

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## **RECOMMENDATION**

That Council adopts the Customer Service Charter – revised October 2023.

### **DECISION**

296.10.2023 Moved: Cr Carol Cox Seconded: Cr Garry Blenkhorn  
That Council adopts the Customer Service Charter – revised October 2023.

### **CARRIED UNANIMOUSLY (7-0)**

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

### **DECISION**

297.10.2023 Moved: Deputy Mayor Vanessa Grace Seconded: Cr Aaron Burke  
That Council suspends the operation of Regulation 22 of the Local Government (Meeting Procedures) Regulations 2015, in accordance with Regulation 22 (9).

### **CARRIED UNANIMOUSLY (7-0)**

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

## 16.2 LOCAL GOVERNMENT OF TASMANIA (LGAT) GENERAL MEETING

<b>Action</b>	<b>Decision</b>
<b>Proponent Officer</b>	Council Officer Warren Groves   General Manager
<b>File Reference</b>	COU/0303
<b>Annexures</b>	16.2.1 LGAT General Meeting Agenda 1 November 2023 16.2.2 LGAT General Meeting Attachments

### INTRODUCTION

The LGAT General Meeting will be held on 1 November 2023. The meeting's agenda and attachments are provided as Annexures 16.2.1 and 16.2.2 and can be accessed at the LGAT website at the following link: <https://www.lgat.tas.gov.au/news-and-events/meetings/lgat-general-meetings>

### PREVIOUS COUNCIL CONSIDERATION

Council considers the LGAT General Meeting Agenda at the Ordinary Council meeting prior to the LGAT General Meeting to allow Council to inform the Mayor / Proxy of what position it wishes the Mayor / Proxy to take in relation to voting on specific matters.

### OFFICER'S REPORT

A number of items for decision are included in the LGAT General Meeting Agenda. Councillors are respectfully requested to provide guidance and direction to the Mayor / Proxy in relation to voting on these matters.

### STATUTORY REQUIREMENT

Nil

### POLICY/STRATEGIC IMPLICATIONS

Nil

### BUDGET AND FINANCIAL IMPLICATIONS

No known budget implications at this time.

### RISK/LIABILITY

Minimal

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That Council notes the Local Government Association of Tasmania 1 November 2023 General Meeting Agenda and provides the Mayor / Proxy with direction on how to vote in relation to the following items listed for a decision:

General Meeting - Motions Requiring Decision			Decision
2.1	PARKS AND WILDLIFE SERVICE AND CROWN LAND	That LGAT lobby the Tasmania Government to undertake a review of the administrative activities of the Tasmanian Parks and Wildlife Service (PWS) and	

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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General Meeting - Motions Requiring Decision		Decision
	SERVICES REVIEW AND RESOURCING	Crown Land Services (CLS) with a particular focus on ensuring that the required level of resources are available to assess applications and deal with enquiries in a timely manner.
2.2	ROAD LINE MARKING RESPONSIBILITIES	That LGAT undertake advocacy on behalf of Councils to have road line marking responsibilities legislated and additional funding provided by the State Government.
2.3	DIVERSITY AND INCLUSION STATEMENT	That the Members note the Diversity and Inclusion Statement developed by Kingsborough Council and agree to consider developing and adopting a similar statement to support safe, welcoming and inclusive communities across Tasmania.
2.4	REVIEW OF 42 DAY PLANNING APPLICATION TIMEFRAME	<p>That LGAT be requested to convene a reference group from member Councils to develop options and recommendations for the sector to:</p> <ol style="list-style-type: none"> <li>1. Assess the impact of the 42-day rule on planning outcomes across local Councils in Tasmania (including both qualitative and quantitative data).</li> <li>2. Identify what practices and delegations councils currently utilise to manage the 42-day rule, including the impact of those practices and delegations on representor objections.</li> <li>3. Review equivalent 'deemed approval' and timeframe extension mechanisms of other jurisdictions to compare with Tasmania's arrangements.</li> <li>4. Based on the findings of points 1, 2 and 3 above, identify whether the 42-day rule operates in a manner that is fair and equitable to all parties to a development application; that is both applicants and representors.</li> <li>5. Recommend changes be implemented to ensure development applications are not required to be resolved under delegation</li> </ol>

Flinders Council Meeting 25 October 2023 - Unconfirmed Minutes

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General Meeting - Motions Requiring Decision		Decision
		because an applicant refuses to grant an extension of time for an application to be considered at a Council meeting.

## DECISION

298.10.2023 Moved: Cr Carol Cox Seconded: Cr Aaron Burke

That Council notes the Local Government Association of Tasmania 1 November 2023 General Meeting Agenda and provides the Mayor / Proxy with direction on how to vote in relation to the following items listed for a decision:

General Meeting - Motions Requiring Decision		Decision	
2.1	<b>PARKS AND WILDLIFE SERVICE AND CROWN LAND SERVICES REVIEW AND RESOURCING</b>	That LGAT lobby the Tasmania Government to undertake a review of the administrative activities of the Tasmanian Parks and Wildlife Service (PWS) and Crown Land Services (CLS) with a particular focus on ensuring that the required level of resources are available to assess applications and deal with enquiries in a timely manner.	Supported unanimously
2.2	<b>ROAD LINE MARKING RESPONSIBILITIES</b>	That LGAT undertake advocacy on behalf of Councils to have road line marking responsibilities legislated and additional funding provided by the State Government.	Supported Unanimously
2.3	<b>DIVERSITY AND INCLUSION STATEMENT</b>	That the Members note the Diversity and Inclusion Statement developed by Kingsborough Council and agree to consider developing and adopting a similar statement to support safe, welcoming and inclusive communities across Tasmania.	Not supported
2.4	<b>REVIEW OF 42 DAY PLANNING APPLICATION TIMEFRAME</b>	That LGAT be requested to convene a reference group from member Councils to develop options and recommendations for the sector to:  1. Assess the impact of the 42-day rule on planning outcomes across local Councils in Tasmania (including both qualitative and quantitative data).  2. Identify what practices and delegations councils currently utilise to manage the	Supported

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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General Meeting - Motions Requiring Decision		Decision
	<p>42- day rule, including the impact of those practices and delegations on representor objections.</p> <p>3. Review equivalent 'deemed approval' and timeframe extension mechanisms of other jurisdictions to compare with Tasmania's arrangements.</p> <p>4. Based on the findings of points 1, 2 and 3 above, identify whether the 42-day rule operates in a manner that is fair and equitable to all parties to a development application; that is both applicants and representors.</p> <p>5. Recommend changes be implemented to ensure development applications are not required to be resolved under delegation because an applicant refuses to grant an extension of time for an application to be considered at a Council meeting.</p>	

**CARRIED UNANIMOUSLY (7-0)**

**For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.**

## 16.3 QUARTERLY ACCIDENT AND INCIDENT REPORT JULY TO SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	RMS/0100
<b>Annexures</b>	16.3.1 Quarterly Accident and Incident Report July to September 2023 (Elected Members Only)

### INTRODUCTION

The Accident and Incident Report was previously reviewed by Council quarterly as part of the Quarterly Financial Reports and discussed at Workshops. As from August 2021, the Report will be presented to Council for consideration on a quarterly basis at Council Meetings.

### PREVIOUS COUNCIL CONSIDERATION

Provided as quarterly reports to Council as from August 2021.

### OFFICER'S REPORT

Please read Annexure 16.3.1 Accident and Incident Quarterly Report July - September 2023. This report is for the information of Elected Members only as it contains confidential personnel information.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Quarterly Accident and Incident Report July - September 2023 be noted.

### DECISION

299.10.2023 Moved: Deputy Mayor Vanessa Grace      Seconded: Cr Peter Rhodes  
That the Quarterly Accident and Incident Report July - September 2023 be noted.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.



## 16.4 QUARTERLY FLINDERS COUNCIL COMMON SEAL REPORT JULY TO SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/1000
<b>Annexures</b>	16.4.1 Common Seal Register July to September 2023

### INTRODUCTION

The purpose of this report is to provide Councillors with an update on the use of the Flinders Council Common Seal, as per the council motion 216.09.2016 passed at the 22 September 2016 Council Meeting.

### PREVIOUS COUNCIL CONSIDERATION

Considered quarterly.

### OFFICER'S REPORT

The use of the Flinders Council Common Seal binds the Council to act in accordance with the provisions of the document to which it is attached, and it is important that Councillors know the details of those documents so that they are aware of commitments to which the Council has become obligated.

The Flinders Council Common Seal Register was created on 26 September 2016 and is available to Councillors on request at any time. A report on the use of the Flinders Council Common Seal will be included in Council Meeting Agendas on a quarterly basis.

Annexure 16.4.1 details the use of the Flinders Council Common Seal from July to September 2023. The register is held by the Governance Department and is available for scrutiny at any time.

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

No policy exists on this matter.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the report on the use of the Flinders Council Common Seal from July to September 2023 be received.

### DECISION

300.10.2023 Moved: Cr Carol Cox Seconded: Cr Aaron Burke

That the report on the use of the Flinders Council Common Seal from July to September 2023 be received.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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## 16.5 QUARTERLY CONTINUOUS IMPROVEMENT REPORT JULY TO SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/1004
<b>Annexures</b>	16.5.1 Continuous Improvement Register July to September 2023

### INTRODUCTION

This register identifies the continuous improvement that Council has implemented and documented as part of the organisational continuous improvement program.

### PREVIOUS COUNCIL CONSIDERATION

The report is presented on a quarterly basis.

### OFFICER'S REPORT

Continuous improvement is essential within an organisation and this has been ongoing within Council for many years. A continuous improvement program was formally developed in 2022. Continuous improvement activities are documented in a register which is brought to Council on a quarterly basis.

Please read Annexure 16.5.1 Continuous Improvement Register for the period of July - September 2023.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Quarterly Report - Continuous Improvement Register July - September 2023 be noted.

### DECISION

301.10.2023 Moved: Cr Carol Cox Seconded: Cr Peter Rhodes

That the Quarterly Report - Continuous Improvement Register July - September 2023 be noted.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

## 16.6 QUARTERLY GRANTS REPORT JULY TO SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0601
<b>Annexures</b>	16.6.1 Quarterly Grants Report July to September 2023

### INTRODUCTION

This report provides Councillors with an overview of grants received by Council and the progress towards grant acquittal, along with those grants that have been applied for and awaiting a result.

### PREVIOUS COUNCIL CONSIDERATION

Provided as quarterly reports.

### PREVIOUS COUNCIL DISCUSSION

3 May 2022 Council Workshop

### OFFICER'S REPORT

At the 3 May 2022 Council Workshop, Councillors requested a quarterly report on grants. Please read Annexure 16.6.1 Quarterly Grants Report July - September 2023.

### STATUTORY REQUIREMENT

Nil

### POLICY/STRATEGIC IMPLICATIONS

4. Good Governance - Effective, efficient and transparent management and operations.
- 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.
- 4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

### BUDGET AND FINANCIAL IMPLICATIONS

As with all capital projects there will be long-term financial implications which will need to be incorporated into Council's Long-Term Financial and Asset Management Plans.

### RISK/LIABILITY

No foreseen risks

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Quarterly Grants Report July - September 2023, be received.

### DECISION

302.10.2023 Moved: Deputy Mayor Vanessa Grace      Seconded: Cr Ken Stockton  
That the Quarterly Grants Report July - September 2023, be received.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

## 16.7 QUARTERLY REPORT AGAINST THE ANNUAL PLAN JULY TO SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0600
<b>Annexures</b>	16.7.1 Quarterly Report Against the Annual Plan July to September 2023

### INTRODUCTION

The purpose of this report is to provide Councillors with progress updates on the various Annual Plan actions undertaken by the whole of Council for the first quarter of the 2023 – 2024 financial year.

### PREVIOUS COUNCIL CONSIDERATION

Provided as quarterly reports.

### OFFICER'S REPORT

Please read Annexure 16.7.1, Quarterly Report July - September 2023.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Quarterly Report Against the Annual Plan July - September 2023 be received and accepted by Council.

### DECISION

303.10.2023 Moved: Cr Garry Blenkhorn Seconded: Cr Ken Stockton

That the Quarterly Report Against the Annual Plan July - September 2023 be received and accepted by Council.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

## 16.8 OFFICE CLOSURE – CHRISTMAS SEASON 2023 – 2024

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0600
<b>Annexures</b>	Nil

### INTRODUCTION

The festive season associated with Christmas and the New Year's celebrations will soon be upon us. In the past, Council has closed its offices over the period between Christmas and the New Year as only limited (if any) transactions occur. Staff are available via the afterhours mobile number if any emergency situations arise. This is a common practice for Tasmanian Councils.

This report provides a specific update for the 2023 - 2024 Christmas to New Year Period.

### PREVIOUS COUNCIL CONSIDERATION

Annually

### OFFICER'S REPORT

Public holidays are scheduled on Monday 25 December (Christmas Day), Tuesday 26 December 2023 (Boxing Day), and Monday 1 January 2024 (New Year's Day).

Council will close its offices for the Christmas and New Year season from close of business Thursday 21 December 2023 to Friday 5 January 2024 inclusive, reopening the office on Monday 8 January 2024. Staff members have expressed a desire to close the Thursday before Christmas to allow for arrangements to be made prior to the holiday season. Arrangements are in place to ensure that appropriate leave and/or accrued rostered days off are taken for Friday 22 December 2023.

The 2019-2024 Enterprise Bargaining Agreement provides that the three workdays between the Christmas and New Year public holidays are paid as grace days to all ongoing and fixed-term employees that would normally attend on those days. Employees who may be required to attend to duties in this period will have an additional rostered day off or annual leave day added to their balance for each day worked.

Council Staff will, as always, ensure that sufficient visitor information material is available at selected business houses during this period.

### STATUTORY REQUIREMENT

2019-2024 Enterprise Bargaining Agreement

### POLICY/STRATEGIC IMPLICATIONS

Nil

### RISK/LIABILITY

Nil

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

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That Council notes that the Council Offices will be closed from close of business Thursday 21 December 2023 and will reopen on Monday 8 January 2024.

**DECISION**

**304.10.2023 Moved: Deputy Mayor Vanessa Grace      Seconded: Cr Ken Stockton**  
**That Council notes that the Council Offices will be closed from close of business Thursday 21 December 2023 and will reopen on Monday 8 January 2024.**

**CARRIED UNANIMOUSLY (7-0)**

**For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.**

## 16.9 HOUSING WORKING GROUP REPORT – SEPTEMBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/1102
<b>Annexures</b>	Nil

### INTRODUCTION

At the 25 January 2023 Council Meeting, Council resolved to form a Housing Working Group with the membership being D/Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Peter Rhodes, Cr Ken Stockton, the General Manager, and the Development Services Coordinator. At this meeting, Council also requested a monthly report from the working group.

### PREVIOUS COUNCIL CONSIDERATION

18.01.2023	25 January 2023
32.02.2023	22 February 2023
91.03.2023	22 March 2023

A report will be presented monthly.

### PREVIOUS COUNCIL DISCUSSION

25 January 2023 Council Workshop

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

1. Liveability - To protect and build upon our island's way of life.
  - 1.1 A viable population that enables the necessary services and activities required for the Community to prosper.
  - 1.1.1 Encourage and support an increased supply of affordable accommodation for long-term residential rental and purchase.
- AP-3 Residential accommodation for long-term rental and purchase developed.

### OFFICER'S REPORT

There were no meetings of the Housing Working Group during September 2023, therefore no report has been provided for this agenda item.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That Council notes that no report has been provided for the Housing Working Group for September 2023.

### DECISION

305.10.2023 Moved: Cr Garry Blenkhorn                      Seconded: Deputy Mayor Vanessa Grace  
That Council notes that no report has been provided for the Housing Working Group for September 2023.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

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## **16.10 QUARTERLY SERVICE REQUEST REGISTER REPORT JULY TO SEPTEMBER 2023**

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	RSM/0200
<b>Annexures</b>	16.10.1 Quarterly Service Request Register Report July to September 2023

### **INTRODUCTION**

This register identifies the service requests received, recommended actions and resolutions actioned by staff for the period ending 30 September 2023.

### **PREVIOUS COUNCIL CONSIDERATION**

The report is presented on a quarterly basis.

### **OFFICER'S REPORT**

Please read Annexure 16.10.1 - Service Request Register Report July - September 2023.

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

That the Service Request Register Report July - September 2023 be noted.

### **DECISION**

**306.10.2023 Moved: Cr Carol Cox                      Seconded: Cr Aaron Burke**  
**That the Service Request Register Report July - September 2023 be noted.**

### **CARRIED UNANIMOUSLY (7-0)**

**For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.**



## 16.11 COUNCILLOR RESOLUTION REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/0300
<b>Annexures</b>	16.11.1 Councillor Resolution Report October 2023

### INTRODUCTION

The Councillor Resolution Report identifies resolutions passed by elected members and the actions taken to implement the decisions.

### PREVIOUS COUNCIL CONSIDERATION

The Report is presented on a monthly basis.

### OFFICER'S REPORT

Please read Annexure 16.11.1 – Councillor Resolution Report October 2023.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Councillor Resolution Report October 2023 be noted.

### DECISION

307.10.2023 Moved: Cr Carol Cox Seconded: Cr Aaron Burke

That the Councillor Resolution Report October 2023 be noted.

### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

## 17. CLOSED COUNCIL

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### 17.1 COUNCILLOR CLOSED RESOLUTION REPORT

### 17.2 WHITEMARK TENNIS COURT – OCTOBER 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager

#### REASON FOR CLOSED COUNCIL

17.1 is **CONFIDENTIAL** in accordance with Section 15(2)(a)(b)(c)(d)(f)(g) and (i) of the Local Government (Meeting Procedures) Regulations 2015.

17.2 is **CONFIDENTIAL** in accordance with Section 15(2)(a)(b)(c) and (f) of the Local Government (Meeting Procedures) Regulations 2015

#### VOTING REQUIREMENTS

Absolute Majority

#### RECOMMENDATION

That Council moves into Closed Council.

#### DECISION

308.10.2023 Moved: Cr Aaron Burke      Seconded: Deputy Mayor Vanessa Grace  
That Council moves into Closed Council.

#### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

*Council moved into Closed Council at 3.03pm.*

*Council moved out of Closed Council at 3.14pm*

*The following motions for the Open Minutes were passed in Closed Council:*

#### DECISION:

311.10.2023 Moved: Cr Carol Cox      Seconded: Cr Garry Blenkhorn  
That for agenda items 17.1 and 17.2 the agenda item and discussions held in Closed Council remain confidential and the motions passed be released to the public.

#### CARRIED UNANIMOUSLY (7-0)

For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.

#### DECISION

309.10.2023 Moved: Cr Carol Cox      Seconded: Deputy Mayor Vanessa Grace  
That motion 252.12.2021 from Item 18.1 in the December 2021 Council Meeting and referred to in the Closed Resolution Report for October 2023 be moved to the Open Resolution Report due to it being released to the public by the Council in motion

Flinders Council Meeting 25 October 2023 – Unconfirmed Minutes

PLEASE NOTE: While every attempt has been made to ensure the accuracy of these minutes, they are still subject to confirmation at the next meeting of Council and as such cannot be construed as an official record of this meeting, pursuant to Division 5 of the Local Government (Meeting Procedures) Regulations 2015, until endorsed at the next meeting.

253.12.2021 "That for Agenda Item 18.1 Road Off Pot Boil Road, Lady Barron, the agenda item and motion passed in Closed Council be made public."

**CARRIED UNANIMOUSLY (7-0)**

*For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.*

**DECISION**

310.10.2023 *Moved: Cr Carol Cox*

*Seconded: Cr Aaron Burke*

*That Council instructs the General Manager to develop a second expression of interest (EOI) for the Whitemark Tennis Court site to seek an external developer to support the housing needs associated with the Community's aging population. The EOI to be approved by Council prior to release.*

**CARRIED UNANIMOUSLY (7-0)**

*For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.*

**MEETING CLOSED 3.14PM**

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